



Admissions Policy

Statement of Intent

It is our intention to make our Pre-School accessible to children and families from all sections of the local community.

Aim

We aim to ensure that all sections of our community have access to the pre-school through open, fair, and clearly communicated procedures.

Methods

To achieve this aim, we operate the following admissions policy.

- We ensure that the existence of the pre-school is advertised in places accessible to all sections of the community.
- We ensure that information about our Pre-School is accessible - in written and spoken form - and, where appropriate, in different languages. Where necessary, we will try to provide information in Braille, or through signing or an interpreter.
- We arrange our waiting list in birth order on a first come first served basis. In addition, our policy may take into account the following:
 - siblings already attending or previously attended the pre-school.
 - Any social, medical or special educational needs.
 - Any children that qualify for disadvantaged 2-year funding.
- We describe our Pre-School and its practices in terms which make it clear that it welcomes both fathers and mothers, other relations, and other carers, including childminders.
- We describe our Pre-School and its practices in terms of how it treats individuals, regardless of their gender, special educational needs, disabilities, background, religion, ethnicity or competence in spoken English.
- We describe our Pre-School and its practices in terms of how it enables children with disabilities to take part in the life of the pre-school.
- We monitor the gender and ethnic background of children joining the group to ensure that no accidental discrimination is taking place.
- We make our equal opportunities policy widely known.

- We are flexible about attendance patterns to accommodate the needs of individual children and families.

To be reviewed annually by all members of staff.

Date to be reviewed.....3/2/18

